

23rd March 2020

Circular to all Branches & all HO Departments

Change in Branch Business Timings for Customers

Dear Customers,

Due to recent outbreak of COVID-19 increased precautions and preventive steps are being taken to control any further spread, safety and wellbeing of our customers and employee is of utmost priority for us.

We therefore are committed to serve you and shall be operational with revised business hours with effect from **24rd March, 2020 to till further notice.**

Here are a few changes we would like to update you on:

- 1) **Monday to Saturday : Regular Branch opening time to 02:00 p.m. (Closed on 2nd and 4th Saturday)**
- 2) **Branches will undertake the following essential activities like Cash Deposits and Withdrawals, Clearing of Cheques, Remittances and Govt. Transactions.** We request all to bear with us as other non-essential services during the period may be suspended
- 3) You can continue to use the Banking transactions like Funds Transfer, RTGS, NEFT, Bill Payment, etc. through digital platforms :
 - **Mobile Banking Services** : Download through android application Play Store or Apple (I-Phone) phone
 - **Internet Banking** : www.kalupurbank.com
 - **Balance Inquiry** : Missed Call on 9712906224
 - **Mini Statement** : Missed Call on 9712906225
 - **Demat Account Holding** : Missed Call on 9925228639
 - **Toll Free No.** 180023399999
 - **Help Desk No.** 66215894/95/96 (To activate digital channels or help)

In today's context, handling of physical currency notes carries a big risk of transmission. hence it is advisable to avoid physical handling of cash & use digital channels for payment to reduce the risk of transmission.

We thank you for your co-operation and regret the inconvenience caused to you.

Yours Sincerely,



(Apurva Patel)

Dy.General Manager-HR

The Kalupur Commercial Co-op. Bank Ltd.
Multi State Scheduled Bank