

From :

Date : / /

To,
The Chief Manager
The Kalupur Comm.. Co-op. Bank Ltd.
International Business Banking Division,
Head Office,
Ashram Road,
Ahmedabad.

Dear Sir,

Sub : Collection of Foreign Currency Cheques .

I / We hereby tender you the following foreign currency Cheque for collection on my behalf, please collect it at my risk and responsibility. I agree to abide by the relevant rules and regulations in the regard. You are authorized to deduct usual bank charges for collection. If the Cheque is returned unpaid by any reason, I authorize you to recover the returning charges from my account.

The details of the instruments are as under :-

01.	Cheque Number	
02.	Amount	
03.	Date of Cheque	
04.	Drawee Bank & Branch	
05.	Name & Address of Payee	
06.	Name & Address of the Remitter	
07.	Country of Residence of Remitter	
08.	Instrument payable in Country	
09.	Purpose of Remittance	
10.	Proceeds to be credited Branch & A/c No.	

I declare that the above details are true and correct to the best of my knowledge and behalf.

Signature of Tenderer

Full Name & Address